

**MINUTES OF THE REORGANIZATIONAL MEETING HELD  
JANUARY 2, 2008**

The Re-organizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Roll Call: Oakley, Higgins, Turner, Van Deursen, Woykowski, and Cioni.  
Housel - Absent

Also Present: John Corica, Borough Manager  
Richard P. Cushing, Esq., Municipal Attorney  
Kristine Blanchard, RMC Borough Clerk

The Flag Salute was led by the Mayor.

The Mayor read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board stating the time, place and purpose of the meeting as required by law.

**Election of Deputy Mayor:**

Mayor Van Deursen extended her thanks to Councilman Turner for fulfilling the duties of Deputy Mayor for the past two years.

At this time Mayor Van Deursen entertained nominations for the post of Deputy Mayor. Councilman Turner nominated Councilman Higgins, seconded by Councilman Cioni.

Roll Call: Oakley, Woykowski, Turner, Cioni, and Van Deursen. – Yes  
Higgins – Abstain.

Ayes: 5, Nays: 0  
Abstain: 1  
Motion Carried

Attorney Cushing administered the Oath of Office to Deputy Mayor Higgins.

**Swearing in of Fire Department Officers:**

Attorney Cushing administered the Oath of Office to the newly elected Fire Officers.

Fire Chief – Kurt Klausfelder  
Assistant Chief – Josh DeVoe  
Captain – Keith Gonzales

Captain – Bob Cammorata  
Lieutenant – Rick Monus  
Lieutenant – Joe Fox Jr.

### **Mayor's Year End Message**

Mayor Van Deursen read her year-end message that summarized the events and accomplishments of the governing body during the year. She extended her sincere thanks and appreciation to the Council and the staff for their assistance during the year.

### **Holiday House Decorating Contest Winners**

Recreation Chairwoman Dawn Higgins presented the awards for the 2007 Holiday House Decorating Contest. This year's winners received a certificate, a 2008 family pool pass, and a Georgina Zimmer gift basket.

### **Managerial Appointments**

The following appointments were made by Borough Manager John Corica:

**Borough Treasurer** – Kay Stasyshan – 1 Year Term

#### **Emergency Management Council**

Capt. Charles Van Deursen	Washington First Aid Squad
Chief Kurt Klausfelder	Washington Borough Fire Department
Kevin Shoudt	Veolia Water, N.A.
John Burd	Superintendent – Department of Public Works
Chief George Cortellesi	Washington Borough Police Department
Charles T. Housel	Council Representative
Marianne Van Deursen	Mayor
John Corica	Borough Manager
Andrew Holt	Borough Engineer
Martha Brapston	BASF Corp.
Kevin Kuchova	Warren Lumber

#### **Crossing Guards:**

Debbie Allen	Susan Kearney
Mary Beam	Hope LaPorta
Marjorie Bundschuh	Kathy Petrozelli
Teresa Duffell	Susan Stamile
Shirley Hunter	Chris Stoppard
Susan Sutton	

**RESOLUTIONS:**

**Resolution #1-2008 – Temporary Budget**

The following Resolution was moved by Higgins, seconded by Oakley and adopted:

Roll Call: Higgins, Oakley, Cioni, Turner, Woykowski, and Van Deursen.

Ayes: 6, Nays:  
Motion Carried

**RESOLUTION #1-2008**

**A RESOLUTION PROVIDING FOR  
TEMPORARY CURRENT FUND  
APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2008 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2008; and

**WHEREAS**, the total appropriation in the 2007 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvements, is the sum of \$5,621,336.00; and

**WHEREAS**, 26.25 of the total appropriations in the 2007 Budget, exclusive of any appropriation made for interest and debt redemption charges, and capital improvements in said 2007 Budget is the sum of \$1,475,600.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

## TEMPORARY APPROPRIATIONS – 2008 BUDGET

### General Government:

General Administration	
Salary & Wages	48,599
Other Expenses	20,883
Mayor & Council	
Salary & Wages	3,806
Other Expenses	5,755
Elections (Municipal Clerk)	
Salary & Wages	15,309
Other Expenses	4,212
Financial Administration	
Salary & Wages	3,000
Other Expenses	2,090
Tax Collection	
Salary & Wages	34,000
Other Expenses	1,609
Assessment of Taxes	
Salary & Wages	11,882
Other Expenses	3,321
Legal Services	
Salary & Wages	
Other Expenses	24,500
Engineering Services	
Other Expenses	14,500
Downtown Redevelopment	
Other Expenses	3,300
<u>Land Use Administration:</u>	
Planning Board	
Salary & Wages	979
Other Expenses	2,374

Board of Adjustment	
Salary & Wages	792
Other Expenses	675

Code Enforcement

Local Code Enforcement	
Salary & Wages	12,439
Other Expenses	420

Insurance:

Insurances	
Commercial Package	58,119
Workmen's Compensation	36,898
Group Medical	87,700
Unemployment Compensation	5,250
Surety Bonds	

Public Safety:

Police Department	
Salary & Wages	342,740
Other Expenses	62,000

Civil Emergency Preparedness	
Salary & Wages	2,023
Other Expenses	683

Fire Department	
Other Expenses	24,399

Uniform Fire Safety Act	
Salary & Wages	5,040
Other Expenses	604

Municipal Prosecutor	
Other Expenses	6,302

Public Works:

Road Department

Salary & Wages	98,328
Other Expenses	59,505
Garbage Collection	
Other Expenses	90,405
Public Buildings & Grounds	
Other Expenses	13,099
Shade Tree Commission	
Salary & Wages	245
Other Expenses	4,800
<u>Health &amp; Human Services:</u>	
Animal Regulation	
Salary & Wages	2,641

Parks and Recreation:

Recreation Commission	
Other Expenses	21,656

Education:

Library	
Salary & Wages	60,025
Other Expenses	12,108

Utilities:

Electricity	
Other Expenses	15,750

Street and Traffic Lights	
Other Expenses	18,375

Telephone	
Other Expenses	11,813

Water	
Other Expenses	1,969

Natural Gas	
Other Expenses	9,188

Heating Oil	
Other Expenses	1,575

Sewage Disposal	
Other Expenses	2,179

Gasoline & Diesel Fuel	
Other Expenses	14,438

Solid Waste Disposal:

Solid Waste Disposal	
Other Expenses	44,625

Statutory Expenditures:

Public Employees' Retirement	20,969
Pension Adjustment Fund	
Social Security	31,141
Consolidated Police & Firemen's Pension	
Police & Firemen's Retirement	58,141

Municipal Court

Municipal Court	
Salary & Wages	33,330
Other Expenses	1,838

Public Defender	
Other Expenses	131

Municipal Alliance	
Other Expenses	1,106

**TOTAL APPROPRIATIONS WITH 26.25% LIMITATION:       \$1,475,583**

Capital and Debt Service:

Notes Interest	79,446
Notes Principal	50,000
Green Trust Loan	10,222
Capital Improvements	180,000

**TOTAL CAPITAL AND DEBT SERVICE:                       319,668**

**TOTAL ALL TEMPORARY APPROPRIATIONS:               \$1,795,251**



**Resolution #2-2008– Temporary Budget for Municipal Sewer Utility**

The following Resolution was moved on a motion made by Turner, seconded by Oakley and adopted:

Roll Call: Higgins, Turner, Oakley, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried

**RESOLUTION #2-2008**

**A RESOLUTION PROVIDING FOR  
TEMPORARY SEWER UTILITY  
APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2008 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2008; and

**WHEREAS**, the governing body of the Borough of Washington has established sewer rates based upon a projected budget for the year 2008; and

**WHEREAS**, the total appropriations for the 2007 Sewer Utility Budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvements, is the sum of \$995,118; and

**WHEREAS**, 26.25 of the appropriations for the 2007 Sewer Utility Budget, exclusive of any appropriation made for interest and debt redemption charges, capital improvements is the sum of \$261,218.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

**TEMPORARY APPROPRIATIONS – 2008 SEWER UTILITY**

Operations:

Salary & Wages	20,000.
Other Expenses	241,218.

**TOTAL APPROPRIATIONS WITH 25% LIMITATION:** **261,218.**  
Capital and Debt Service

Notes Principal	50,000
Notes Interest	7,589
Environmental Trust/Fund Principal & Interest	30,122
Capital Improvements	39,500

**TOTAL CAPITAL AND DEBT SERVICE** **127,211.**

**TOTAL ALL TEMPORARY APPROPRIATIONS:** **388,429.**

**Resolution #3-2008 – Depositories**

The following Resolution was moved on a motion made by Oakley, seconded by Turner and adopted.

**RESOLUTION 3-2008**

**DEPOSITORIES**

**N.J.S.A. 40:A-5-14**

**BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, State of New Jersey, that the following banks be designated as legal depositories for the Year 2008.

BANK OF AMERICA

COMMERCE BANK

WACHOVIA

PNC BANK

COMMERCE CAPITAL

SUMMIT FINANCIAL

THE DEPOSITORY TRUST COMPANY

FIRST HOPE BANK

Roll Call: Oakley, Turner, Higgins, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried.

**Resolution #4-2008 – Interest Rates on Taxes**

The following Resolution was moved by Turner, seconded by Higgins and adopted:

Roll Call: Turner, Higgins, Oakley, Cioni, Van Deursen, Woykowski.

Ayes: 6, Nays: 0  
Motion Carried

**RESOLUTION 4-2008**

**INTEREST RATES- TAXES**

**N.J.S.A. 54:4-67:39**

**WHEREAS**, municipal charges; namely taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2007.

**Resolution #5-2008 – Sewer Interest Charges**

The following Resolution was moved by Oakley, seconded by Higgins and adopted.

Roll Call: Oakley, Higgins, Turner, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION #5-2008**

**SEWER INTEREST RATES**

**WHEREAS**, municipal charges, namely sewer are payable in monthly installments due on the 10<sup>th</sup> of the following month after billing, and the monthly installments becoming delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6%) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the forty-fifth (45<sup>th</sup>) day after billing, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges, namely sewer for the Calendar Year of 2007.

**Resolution #6-2008 – Deputy Borough Clerk**

The following Resolution was moved by Turner, seconded by Oakley and adopted.

Roll Call: Turner, Oakley, Higgins, Cioni, Van Deursen, and Woykowski.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION 6-2008**

**DEPUTY BOROUGH CLERK**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

**BE IT RESOLVED**, that John Corica is hereby appointed for a term ending December 31, 2008.

**Resolution #7-2008 – Municipal Attorney**

The following Resolution was moved by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Cioni, Van Deursen. – Yes  
Woykowski, Turner – No

Ayes: 4  
Nays: 2  
Motion Carried

**RESOLUTION 7-2008**

**MUNICIPAL ATTORNEY**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of Richard P. Cushing of the firm of Gebhardt & Kiefer, Municipal Attorney, as outlined in Article VI, Department of Law S3-40 of the Borough Code adopted by the Borough of Washington January 8, 1974.

2. This appointment is made without competitive bidding as professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications for the receipt of competitive bids.”

3. A Copy of this Resolution shall be published in the Star Gazette as required by law within ten days of its passage.

### **Resolution #8-2008 – Municipal Prosecutor**

The following Resolution was moved by Higgins, seconded by Turner and adopted.

Roll Call: Higgins, Turner, Oakley, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

### **RESOLUTION #8-2008**

### **MUNICIPAL PROSECUTOR**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and common Council are hereby authorized to execute the appointment of **Roger J. Skoog, Municipal Prosecutor**, whose duties shall be as outlined in Article VI, Department of Law, S3-40 of the Borough Code adopted by the Borough of Washington on January 8, 1974 and P.L. 1996, C. 95, Section 14, together with such additional legal sources as may be authorized by the Mayor and Council.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Municipal Prosecutor can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

### **Resolution #9-2008 – Public Defender**

The following Resolution was moved by Turner, seconded by Higgins and adopted.

Roll Call: Turner, Higgins, Cioni, Woykowski, and Van Deursen. - Yes  
Oakley - No

Ayes: 5, Nays: 1  
Motion Carried.

### **RESOLUTION # 9-2008**

### **MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, P.L. 1997, Chapter 256 requires the governing body of the municipality which has a Municipal Court to appoint a **Municipal Public Defender** for a one year term from the date of his or her appointment; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council hereby appoint Scott Wilhelm, Esq. **Municipal Public Defender**, as provided for in P.L. 1997, Chapter 2356 and in accordance with Chapter 3, Article VI, S3-41.1 of the Code of the Borough of Washington.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the **Municipal Public Defender** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

### **Resolution 10#2008 – Municipal Auditor**

The following Resolution was moved by Turner, seconded by Woykowski and adopted.

Roll Call: Turner, Woykowski, Cioni, Van Deursen, Higgins, and Oakley.

Ayes: 6, Nays: 0

Motion Carried

### **RESOLUTION #10-2008**

#### **MUNICIPAL AUDITOR**

**WHEREAS**, there exists a need for financial consultant services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, funds for these services are included in the 2008 Budget; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RSOVLED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of the firm of Suplee, Clooney, and Company as Municipal Auditor, as outlined in Chapter 7, Section 5:6 of the Administrative Code adopted by the Borough of Washington on January 2, 1969.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:



“The services to be rendered by the Municipal Auditors are of such a qualitative nature and will not reasonably permit the drawing of specifications of the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) days of its passage.

**Resolution #11 –2008 Waste Water Consultant**

The following Resolution was moved by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Turner, Woykowski, Cioni, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION #11-2008**

**A RESOLUTION APPOINTING MUNICIPAL  
WASTEWATER CONSULTANT**

WHEREAS, there exists a need for professional engineering services in the Borough of Washington; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, the firm of Suburban Consulting Engineers, Inc. of Annandale, New Jersey has agreed to perform professional municipal sewer engineering services; and

WHEREAS, the services to be provided by, Suburban Consulting Engineers, Inc. of Annandale, New Jersey constitutes professional services that need not be bid pursuant to the Public Contract Law (N.J.S.A. 40A: 11-1 et. seq.).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

1. Suburban Consulting Engineers, Inc. specifically Andrew S. Holt, CME is hereby appointed Municipal Sewer Engineer for the Borough of Washington for the year 2008; January 1, 2008 through December 31, 2008.

**Resolution #12-2008– Municipal Engineer**

The following Resolution was moved by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Turner, Cioni, Woykowski, Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION #12-2008**

**A RESOLUTION APPOINTING MUNICIPAL  
ENGINEER**

WHEREAS, there exists a need for professional engineering services in the Borough of Washington; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

WHEREAS, the firm of Suburban Consulting Engineers, Inc. of Annandale, New Jersey has agreed to perform professional municipal engineering services; and

WHEREAS, the services to be provided by, Suburban Consulting Engineers, Inc. of Annandale, New Jersey constitutes professional services that need not be bid pursuant to the Public Contract Law (N.J.S.A. 40A: 11-1 et. seq.).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey as follows:

2. Suburban Consulting Engineers, Inc. specifically Andrew S. Holt, CME is hereby appointed Municipal Engineer for the Borough of Washington for the year 2008; January 1, 2008 through December 31, 2008.

**Resolution #13-2008 – Redevelopment Attorney**

The following Resolution was moved by Oakley, seconded by Higgins and adopted.

Roll Call: Oakley, Higgins, Turner, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION 13-2008**

**REDEVELOPMENT ATTORNEY**

**WHEREAS**, there exists a need for redevelopment legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

4. That the Mayor and Common Council are hereby authorized to execute the appointment of Joseph P. Baumann, Jr. of the firm of McManimon and Scotland, L.L.C., as Redevelopment Attorney.
5. This appointment is made without competitive bidding as professional service under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the Redevelopment Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications for the receipt of competitive bids.”

6. A Copy of this Resolution shall be published in the Star Gazette as required by law within ten days of its passage.

**Resolution #14-2008 Establishing Meetings for the Year of 2008**

The following Resolution was moved by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Turner, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION 14-2008**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting same, upon the payment by such person of the sum of \$1.00 to the Borough of Washington, said charge to cover the cost of duplicating the same and the administrative expense of compliance with the request, all as required by the Open Public Meeting Act.

**SCHEDULE OF 2008 REGULAR MEETINGS**

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY  
Council Chambers 8:00 pm**

**REGULAR MEETINGS:**

January 2, 2008	July 1, 2008
January 15, 2008	July 15, 2008
February 6, 2008**	August 5, 2008
February 19, 2008	August 19, 2008
March 4, 2008	September 2, 2008
March 18, 2008	September 16, 2008
April 1, 2008	October 7, 2008
April 15, 2008	October 21, 2008
May 6, 2008	November 5, 2008 **
May 20, 2008	November 18, 2008
June 4, 2008 **	December 2, 2008
June 17, 2008	December 16, 2008

Official Action May be Taken

\*\* Wednesday Meeting

**ORGANIZATIONAL MEETING:** January 6, 2009

Any business that requires Council consideration and action at a particular meeting must be in the Borough Manager's or Borough Clerk's office no later than the close of business on Thursday preceding the meeting date.

**Council Budget Meetings:**

Tuesday, January 8, 2008                      7:30 p.m.  
Saturday, January 19, 2008                      9:00 a.m. – 3:00 p.m.  
Saturday, January 26, 2008                      9:00 a.m. – 3:00 p.m.

**Resolution #15-2008 – Planning Board Member – Class II**

The following Resolution was moved by Housel, seconded by Turner and adopted.

**RESOLUTION 15-2008**

**PLANNING BOARD – EMPLOYEE MEMBER**

**CLASS II MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

**BE IT RESOLVED**, that a Borough Employee, **Class II Member** hereby is appointed to serve.

John Corica

Term to expire on **January 1, 2009.**

**Resolution #16-2008 – Planning Board Member - Class III**

Resolution 16-2008 was moved by Higgins, seconded by Woykowski and adopted.

Roll Call:        Higgins, Woykowski, Cioni, Oakley, Turner, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried.

**RESOLUTION 16-2008**

**PLANNING BOARD – EMPLOYEE MEMBER**

**CLASS III MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the Planning Board.

**BE IT RESOLVED**, that a Council Representative, **Class III Member** hereby is appointed to serve.

Andrew Tuner  
**Name**

Term to expire on **January 1, 2009.**

**Resolution #17-2008 – Library Board Member**

The following Resolution was moved by Turner, seconded by Oakley and adopted.

Roll Call: Turner, Oakley, Higgins, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried.

**RESOLUTION # 17-2008**

**RESOLUTION APPOINTING A MEMBER TO THE  
LIBRARY BOARD OF TRUSTEES**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Library Board of Trustees for Washington with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person as her appointee; and

**WHEREAS**, the Council does approve of this appointment.

**BE IT THEREFORE RESOLVED**, that the following named person is appointed to the Library Board of Trustees, for a term ending January 1, 2013.

**Lorraine McGovern**

**Resolution #18-2008 – Board of Adjustment**

The following Resolution was moved by Turner, seconded by Cioni and adopted.

Roll Call: Turner, Cioni, Higgins, Oakley, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried.

**RESOLUTION 18-2008**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the Board of Adjustment.

**WHEREAS**, the Borough Council has designated the following person her appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the Board of Adjustment for a term ending **1/01/2012**.

Don Eller

**Resolution #19-2008- Recreation Commission**

This Resolution was moved on a motion made by Higgins, seconded by Turner and adopted.

Roll Call: Higgins, Turner, Oakley, Woykowski, and Van Deursen – Yes  
Cioni – No

Ayes: 5, Nays: 1  
Motion Carried.



**RESOLUTION 19-2008**

**RECREATION COMMISSION**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Board of Recreation with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person his appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the **Board of Recreation** for a term ending **1/01/2013**

Rick Feldman

**Resolution #20-2008 – Business Improvement District Board Member**

The following Resolution was moved by Turner, seconded by Oakley and adopted.

Roll Call: Turner, Oakley, Cioni, Woykowski, and Van Deursen. – Yes  
Higgins – Abstain

Ayes: 5, Nays:0

Abstain: 1

Motion Carried

**RESOLUTION 20-2008**

**BUSINESS IMPROVEMENT DISTRICT**  
**BOARD MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint a Council member to the Business Improvement District Board with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following person her appointee;

**WHEREAS**, The Council does approve of this appointment.

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the BID BOARD for a term ending **1/01/2009**

David Higgins

**Resolution #21-2008 – Stated Insurance Fund Commissioner**

The following Resolution was moved by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Turner, Cioni, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION 21 -2008**

**A RESOLUTION DESIGNATING BOROUGH MANAGER JOHN CORICA AS THE STATEWIDE INSURANCE FUND COMMISSIONER AND BOROUGH CLERK KRISTINE BLANCHARD AS ALTERNATE COMMISSIONER FOR THE YEAR 2008**

**WHEREAS**, pursuant to the Bylaws of the Statewide Insurance Fund, each local unit member is required to appoint a Commissioner to represent them in the Fund; and

**WHEREAS**, the Fund Administrator is required annually to submit the full name and title of each appointed Fund Commissioner to the State of New Jersey, Department of Insurance; and

**WHEREAS**, the Borough Manager is the Chief Executive Officer of the Borough of Washington and authorized to represent the Borough's interest in matters of intergovernmental affairs and to negotiate contracts on behalf of the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey that the Borough Manager John Corica is hereby appointed to represent the Borough as the Fund Commissioner to the Statewide Insurance Fund for the year 2008.

**BE IT FURTHER RESOLVED**, in the event of the Borough Manager's absence, Borough Clerk, Kristine Blanchard is hereby appointed Alternate Commissioner to the Statewide Insurance Fund for the year 2008 and that notice of these appointments be forwarded to the Fund Administrator of the Statewide Insurance Fund.

**Resolution #22-2008 – Tax Appeals before the Warren County Board of Taxation**

The following Resolution was adopted on a motion made by Higgins, seconded by Oakley and adopted.

Roll Call: Higgins, Oakley, Woykowski, Van Deursen, Cioni, and Turner.

Ayes: 6, Nays: 0

Motion Carried

**Resolution 22-2008**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.**

**WHEREAS**, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

**WHEREAS**, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipal and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, that Athan Efstathious, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

**Resolution #23-2008 Appointing Risk Manager**

Resolution 23-2008 was moved on a motion made by Turner, seconded by Cioni and adopted.

Roll Call: Turner, Cioni, Woykowski, Higgins, Oakley, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION 23 - 2008**

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT FOR THE  
BOROUGH OF WASHINGTON COUNTY OF WARREN STATE OF NEW JERSEY  
FOR THE YEAR 2008**

**WHEREAS**, the Borough of Washington (hereafter "LOCAL UNIT") has joined the Statewide Insurance Fund (hereinafter "FUND"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the FUND; and

**WHEREAS**, the FUND has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Washington in the County of Warren and State of New Jersey, as follows:

1. The Borough of Washington hereby appoints Sharon Cooper of Brown and Brown as its local Risk Management Consultant for the year 2008.

**Resolution #24-2008 Approving Risk Managers Consultants Agreement**

Resolution 24-2008 was moved on a motion made by Turner, seconded by Cioni and adopted.

Roll Call: Turner, Cioni, Oakley, Higgins, Woykowski, and Van Deursen.

Ayes: 6, Nays: 0

Motion Carried

**RESOLUTION #24-2008**

**RESOLUTION APPROVING RISK MANAGEMENT CONSULTANT AGREEMENT  
FOR THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF  
NEW JERSEY FOR THE YEAR 2007**

**WHEREAS**, the Borough of Washington (hereafter “LOCAL UNIT”) has joined the Statewide Insurance Fund (hereinafter “FUND”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Borough of Washington has appointed Sharon Cooper of Brown and Brown as its Risk Manager for the period of January 1, 2008 through December 31, 2008; and

**WHEREAS**, it is in the best interest of the parties to formalize the appointment through a written agreement outlining the terms and conditions of the appointment; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of Borough of Washington in the County of Warren and State of New Jersey, as follows:

1. The Borough Manager and Sharon Cooper are hereby authorized to execute the Risk Management Consultant’s Agreement for the fund year 2008, as noted above, in the form attached hereto.

**Resolution 25-2008 Transfer of Sewer Utility Appropriations**

Resolution 25-2008 was moved on a motion made by Oakley, seconded by Cioni and adopted.

Roll Call: Oakley, Cioni, Woykowski, Turner, Higgins, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried

**RESOLUTION # 25-2008**

**A RESOLUTION AUTHORIZING THE TRANSFER OF  
SEWER UTILITY APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for the transfer of excess appropriations by not less than 2/3 vote of the full membership of the governing body during the last two months of the fiscal year; and

**WHEREAS**, the Borough Manager and the Chief Financial Officer have determined that excess appropriations do exist in some accounts and there is a need for supplemental appropriations in other accounts back to December 31, 2007.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey, that the following appropriation transfers are hereby approved:

<b><u>Transfer From Amount</u></b>	<b><u>Transfer To</u></b>	
SEWER UTILITY	SEWER UTILITY	39.00
Other Expenses	Salary and Expenses	
TOTALS OF ALL TRANSFERS		\$39.00

**Resolution 26-2008 Transfer of Appropriations**

Resolution 26-2008 was moved on a motion by Cioni, seconded by Woykowski and adopted.

Roll Call: Woykowski, Cioni, Oakley, Higgins, Turner, and Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried

**RESOLUTION # 26-2008**

**A RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for the transfer of excess appropriations by not less than 2/3 vote of the full membership of the governing body during the last two months of the fiscal year; and

**WHEREAS**, the Borough Manager and the Chief Financial Officer have determined that excess appropriations do exist in some accounts and there is a need for supplemental appropriations in other accounts back to December 31, 2007.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey, that the following appropriation transfers are hereby approved:

<b><u>Transfer From</u></b> <b><u>Amount</u></b>	<b><u>Transfer To</u></b>	
BOARD OF ADJUSTMENT	LOCAL CODE ENFORCEMENT	44.00
Other Expenses	Other Expenses	
BOARD OF ADJUSTMENT	EMERGENCY MANAGEMENT	57.00
Other Expenses	Salary and Wages	
BOARD OF ADJUSTMENT	DISPOSAL	400.00
Other Expenses	Other Expenses	
BOARD OF ADJUSTMENT	POLICE	452.00
Other Expenses	Salary and Wages	
ADMINISTRATIVE AND EXECUTIVE	POLICE	496.00
Salary and Wages	Salary and Wages	
ADMINISTRATIVE AND EXECUTIVE	POLICE	400.00
Other Expenses	Salary and Wages	
MAYOR AND COUNCIL	POLICE	2,033.00

Other Expenses	Salary and Wages	
MUNICIPAL CLERK	POLICE	1,800.00
Other Expenses	Salary and Wages	
AUDIT SERVICES	POLICE	1,320.00
Other Expenses	Salary and Wages	
TAX COLLECTION	POLICE	1,694.00
Other Expenses	Salary and Wages	
PLANNING BOARD	POLICE	2,900.00
Other Expenses	Salary and Wages	
<b><u>Transfer From</u></b>	<b><u>Transfer To</u></b>	
<b><u>Amount</u></b>		
BOARD OF ADJUSTMENT	POLICE	299.00
Salary and Wages	Salary and Wages	
SURETY BONDS	POLICE	2,925.00
Other Expenses	Salary and Wages	
POLICE	POLICE	1,000.00
Other Expenses	Salary and Wages	
FIRE DEPARTMENT	POLICE	460.00
Other Expenses	Salary and Wages	
FIRE AND SAFETY CODE	POLICE	2,023.00
Salary and Wages	Salary and Wages	
FIRE AND SAFETY CODE	POLICE	1,000.00
Other Expenses	Salary and Wages	
BUILDING AND GROUNDS	POLICE	3,331.00
Other Expenses	Salary and Wages	
SHADE TREE COMMISSION	POLICE	439.00



Salary and Wages	Salary and Wages	
SHADE TREE COMMISSION	POLICE	500.00
Other Expenses	Salary and Wages	
TAX ASSESSMENT ADMIN. Salary and Wages	TAX ASSESSMENT ADMIN. Other Expenses	2,164.00
TOTALS OF ALL TRANSFERS		\$25,737.00

**Reappointments for Council Subcommittees**

The following subcommittees were established for the year 2008.

1. Senior Services Committee – Higgins, Oakley
2. Website Committee – Van Deursen, Cioni
3. Redevelopment Committee – Van Deursen, Turner, Woykowski
4. Streets Committee – Turner, Housel
5. Curfew Committee – Oakley, Higgins
6. Shared Services Committee – Van Deursen, Turner, Woykowski
7. DPW Garage Committee – Turner, Housel
8. Sewer Committee – Higgins, Woykowski, Housel
9. Pedophile Ordinance Committee – Oakley, Woykowski
10. Business Improvement District Committee – Higgins, Van Deursen
11. Finance Committee – Turner, Woykowski

**Approval of Council Appearances**

Council Appearances for the year 2008 were approved by Council as presented.

**VOUCHERS & CLAIMS:**

Mayor Van Deursen entertained questions or additions to the vouchers and claims for payment.

Hearing no comments it was therefore moved by Higgins, seconded by Turner that the vouchers and claims be paid in the amount of \$795,097.44 as reflected in the debit/credit memorandum on file in the Collector-Treasurer’s office.

Roll Call: Higgins, Turner, Oakley, Cioni, Woykowski, Van Deursen.

Ayes: 6, Nays: 0  
Motion Carried.

**EXECUTIVE SESSION**

It was moved by Higgins, seconded by Turner that Council enter executive session for the purpose of discussing litigation/real estate acquisitions.

Ayes: 6, Nays: 0

Motion Carried

It was moved by Higgins, seconded by Oakley that Council exit executive session and re-enter open session.

Hearing no further business to come before Council, it was moved by Oakley, seconded by Turner that the meeting be adjourned at 9:00 p.m..

Ayes: 6, Nays: 0.

Motion carried.

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Marianne Van Deursen, Mayor

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Kristine Blanchard, RMC Borough Clerk